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| **Mentoring Programme** |
|  |
| **Partnerships for pathways to Higher Education****and science engagement in Regional Clusters****of Open Schooling** |
|  |
| **TEMP Workplan - TEMPLATE** |

**Project Details**

Acronym: **PHERECLOS**

Title: PARTNERSHIPS FOR PATHWAYS TO HIGHER EDUCATION AND SCIENCE ENGAGEMENT IN REGIONAL CLUSTERS OF OPEN SCHOOLING

Coordinator: **KINDERBURO UNIVERSITAT WIEN GMBH (KUW)**, Austria

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Consortium: **KINDERBURO UNIVERSITAT WIEN GMBH (KUW)**, Austria

**SYNYO GMBH (SYNYO)**, Austria

**UNIVERSITAET INNSBRUCK (UIBK)**, Austria

**UNIWERSYTET SLASKI (UNI SLASKI),** Poland

**UNIVERSITAT WIEN (UNIVIE)**, Austria

**EUROPEAN SCHOOL HEADS ASSOCIATION (ESHA)**, Austria

**KOBENHAVNS UNIVERSITET (UCPH)**, Denmark

**STICHTING INTERNATIONAL PARENTS ALLIANCE (IPA)**, Netherlands

**SNELLMAN-INSTITUUTTI RY (SNELLMAN)**, Finland

**POLITECHNIKA LODZKA (TUL)**, Poland

**UNIVERSIDADE DO PORTO (UPORTO)**, Portugal

**S.I.S.S.A. MEDIALAB SRL (MEDIALAB)**, Italy

**UNIVERSIDAD EAFIT (EAFIT),** Colombia

**ASOCIATIA UNIVERSITATEA COPIILOR (UNICO)**, Romania

**TEACHER SCIENTIST NETWORK LBG (TSN)**, United Kingdom

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# Introduction / purpose

This workplan outlines the objectives, activities, structure and expected results of the mutual cooperation within Transnational Education Mentoring Partnerships (TEMPs), established between partners [insert partners names] operating in two countries [insert country names] within the framework of the PHERECLOS project.

The purpose of this workplan is to provide guidance and a summary of the particular roles and responsibilities of all involved parties and to determine how to achieve the main TEMP goal of building experience and developing the potential of partner institutions through mutual learning, internal mentoring and counselling. A particularly important role in the partnership should be played by more experienced partner organisations, which should share developed successful approaches with newcomers and partners less experienced in applying the open schooling techniques. Sharing knowledge and experience, the TEMP partners should simultaneously modify the employed models and approaches, adapting them to local conditions. Learning and being inspired by local environments, TEMPs should link a locally defined educational cooperation with a pan-European context.

Making the developed models and successful approaches available to a wider range of practitioners in other European countries TEMPs will foster mutual transnational learning and goal-oriented transfer of knowledge and disseminate the PHERECLOS project outcomes.

This specific workplan is the result of a common understanding of the Partnership's goals and a common path to achieving them. All partners mentioned in this workplan decided to jointly achieve the outlined goals based on a mutual and collaborative mentoring approach.

After all partners have agreed and completed this Form, please send it along with the completed Application Form to **mentoring@phereclos.eu**

# TEMP - involved partners

## List of Partner Organisations

*[Note: Please extend list of involved parties if needed]*

|  |
| --- |
| **TEMP** |
| **[PARTNER 1 Legal Name]** |
| CITY | COUNTRY |
| **[PARTNER 1 Legal Name]** |
| CITY | COUNTRY |
| **[PARTNER 1 Legal Name]** |
| CITY | COUNTRY |
| **[PARTNER 1 Legal Name]** |
| CITY | COUNTRY |

1.
2.

#### Partner 1

Full legal name of org.: xxx

Type of organisation: [the same as stated in the Application Form]

Legal form: [if applicable: legal status in the partner country]

Full address: xxx

 xxx

 xxx

Website – URL xxx

Contact person – Name xxx

Contact person – Email xxx

#### Partner 2

*[Note: Please copy headings from above]*

#### Partner 3

*[Note: Please copy headings from above]*

#### Partner 4

*[Note: Please copy headings from above]*

## Partner descriptions

*[Note: Please provide a description of each partner, including its typical area of activities, its particular expertise in education and/or which of its key competences and activities may lead to innovation in education or new models of Open Schooling – min. 1.000, max. 1.500 characters per partner]. Please extend the list of involved partners if needed.]*

1.
2.

#### Partner 1

#### Partner 2

#### Partner 3

#### Partner 4

## Representatives and TEMP partners leaders

*[Note: Please list those individuals who will have a leading role in developing and implementing the workplan within the TEMP. Listed persons may be, but do not have to be, representatives specified in the Application Form of the partner organisations at the same time.]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Partner Organisation** | **First name** | **Last name** | **Email** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  | **First name**  |  |  |

# Mission of the TEMP

## Main goal of joint activities

*[Note: Please briefly define the main area of activities / objectives foreseen to be achieved in the planned transnational cooperation and mutual learning and exchange within the TEMP.]*

## Approach of the TEMP

*[Note: Please indicate the fields and areas of partner expertise, which may be covered by peer mentoring and counselling between partners. Describe the overall objectives and the main activities planned within the TEMP in these areas. Give reference to the experience in innovative models of cooperation between schools and non-school establishments in formal and non-formal education, which is available amongst the TEMP partners. Please outline how this experience shall be transferred and made available to the TEMP partners and how it shall lead to more innovative forms of cooperation in education in the areas/countries concerned.]*

#### Objectives from partner perspective

*[Note: Please describe the objectives of the TEMP partners and their roles and contributions in mentor-mentee relations in the TEMP, from each particular partner organisation perspective.]*

Partner 1:

Partner 2:

Partner 3:

Partner 4:

#### Reference to national and local contexts

*[Note: Please describe how the national and local contexts are taken into consideration for the TEMP workplan and if possible, make particular reference to the social, economic and political dimensions, which are relevant for the educational system in the particular country and region. Please also address how the TEMP approach and undertaken initiatives could contribute to make the educational landscape more socially inclusive and socially responsive.]*

#### Formal and non-formal education landscapes

*[Note: Please consider, in which ways the potential of the non-formal education providers operating in TEMP countries can be exploited in innovative forms of collaboration with schools and indicate, in which areas cooperation between these entities and TEMP partners may be undertaken. Please also indicate the forms of cooperation with non-formal education units and how these experiences can be transferred to the TEMP partnership, and then disseminated and applied in cooperation with schools in both countries.]*

#### Target groups

*[Note: Please briefly describe how the external experts and relevant actors, such as educators, education managers, outreach coordinators, company representatives, policy makers, officials in public administration etc. can be involved in the mentoring process and benefit from the TEMP programme. Please also suggest how to use their participation in TEMP activities in order to obtain a synergy effect, resulting from the combination of their knowledge, experience and potential..*

#### Expected results

*[Note: Please outline and list the most important benefits and effects of implementing the TEMP program that will affect the development of TEMP partner institutions. In addition, please describe briefly what is the expected impact of the planned initiatives on education-related public awareness as well as on school teaching and curricula in the long term.]*

# Workplan details

## Overall implementation period

The period for the execution of the agreed workplans of TEMPs, within the framework of PHERECLOS, is limited to 11 months. The intended start date of the TEMPs activity is 1st February 2021 and the end date is 31st December 2021.

## Workplan periods

*[Note: Considering that two reports are required from TEMPs (the interim report, which is required before the end of May2021, and the cumulative report required before the end of December 2021), please have the provided workplan be broken down into this two implementation periods, which are suitable for developing and implementing the intended activities and measures, and which allow progress made towards the aims and objectives to be monitored.]*

#### The two TEMP workplan periods are: first period - February 2021 - May 2021 and second period - June 2021 – December 2021

For each period, clearly define and describe:

* the overall objectives to be achieved in the period
* the main tasks in the period
* the roles and responsibilities of each partner in each task
* outcomes and results achieved in the period

#### Summary of tasks, roles and responsibilities

*[Note: Please provide an overview of the tasks carried out in each planned period and indicate the partners who are involved in the tasks (please bold the partner responsible for the task). Please use the same order/numbering of partners as in chapter 2. Please extend the table according to needs.*

|  |
| --- |
| **TEMP period 1** |
| **Task name** | **Partner #** |
| **1** | **2** | **3** | **4** |
| Task 1.1 |  |  |  |  |
| Task 1.2 |  |  |  |  |
| Task 1.3 |  |  |  |  |
| Task 1.4 |  |  |  |  |
| Task 1.5 |  |  |  |  |
| **TEMP period 2** |
| **Task name** | **Partner #** |
| **1** | **2** | **3** | **4** |
| Task 2.1 |  |  |  |  |
| Task 2.2 |  |  |  |  |
| Task 2.3 |  |  |  |  |
| Task 2.4 |  |  |  |  |
| Task 2.5 |  |  |  |  |

## Cooperation and communication

#### Forms of cooperation

*[Note: Please describe, in which way the TEMP partners will work together and how communication will be arranged. Please outline the form (visit on site / online meeting) and frequency of the meetings.*

*If possible, pre-plan the meetings and indicate the partners who should attend.]*

|  |
| --- |
| **TEMP period 1** |
|  | **Meeting character, date and purpose** | **Partner #** |
| **1** | **2** | **3** | **4** |
| Meeting 1.1 |  |  |  |  |  |
| Meeting 1.2 |  |  |  |  |  |
| Meeting 1.3 |  |  |  |  |  |
| Meeting 1.4 |  |  |  |  |  |
| **TEMP period 2** |
|  | **Meeting character, date and purpose** | **Partner #** |
| **1** | **2** | **3** | **4** |
| Meeting 2.1 |  |  |  |  |  |
| Meeting 2.2 |  |  |  |  |  |
| Meeting 2.3 |  |  |  |  |  |
| Meeting 2.4 |  |  |  |  |  |

####

#### Dissemination, public relation and activities reporting

*[Note: Please suggest communication activities for raising public knowledge about the TEMP activities at local level in each partner country and region, as well as for increasing their impact on public awareness. In addition, please provide a plan how news items (“info snippets”) from the TEMP implementation will be arranged regularly among the TEMP partners in order to feed into the PHERECLOS social media channels and the Mobilisation and Mutual Learning Platform (MML-P).]*

# Budget

## Implementation costs

For the implementation of the TEMP workplan, an allocation of a maximum amount of EUR 15.000,00 per TEMP is available as a lump sum. The allocation may cover all necessary travel and accommodation expenses, as well as other costs necessary for a successful implementation of the agreed TEMP workplan and the activities proposed therein, according to the budget breakdown. Communication tools, technical means or staff expenses related to the mentoring may be included.

TEMP partners have to agree on a reasonable ratio of how this allocation will be shared among the partners, taking into consideration the intended tasks within the joint workplan.

The implementation costs will cover the following purposes:

*[Please provide a tentative breakdown of the total budget allowance among TEMP partners and define how the TEMP partners intend to exploit this budget:]*

|  |
| --- |
| **Maximum TEMP allocation of EUR 15.000,00**  |
| **Partner #** | **Budget amount per partner** | **Anticipated costs of partner tasks** |
| Cost item 1 | Cost item 2 | Cost item 3 | Cost item 4 |
| Partner 1 |  |  |  |  |  |
| Partner 2 |  |  |  |  |  |
| Partner 3 |  |  |  |  |  |
| Partner 4 |  |  |  |  |  |

# Agreements

The undersigned parties hereby agree and confirm their commitment to actively contribute to the planning and implementation of a Transnational Education Mentoring Partnership (TEMP) based on this agreed workplan.

All parties declare that they will apply their best effort to make this a successful approach.

*[Note: Please add pages according to number of partners.]*

**Partner 1 [replace with organisation name]**

[**signature and stamp here**]

[insert first name / last name of authorised representative]

[insert position of authorised representative]

Done at [insert place, date]

**Partner 2 [replace with organisation name]**

[**signature and stamp here**]

[insert first name / last name of authorised representative]

[insert position of authorised representative]

Done at [insert place, date]

**Partner 3 [replace with organisation name]**

[**signature and stamp here**]

[insert first name / last name of authorised representative]

[insert position of authorised representative]

Done at [insert place, date]

 **Partner 4 [replace with organisation name]**

[**signature and stamp here**]

[insert first name / last name of authorised representative]

[insert position of authorised representative]

Done at [insert place, date]